

**Bucknell Parish Council****Meeting Minutes of the Parish Council Meeting held on 14 November 2022 at 7:30pm at the Village Hall****Councillors Present** Cllr Chris Wells (CW), Cllr Derek Hedges (DH), Cllr Alexander Bowden (AB) and Cllr James Alcock (JA)**In Attendance** Parishioners (Mr Kightley and Ms Emma ), Cllr Donna Ford (DF)**Apologies** Cllr Richard Johnson**Absent** Cllr Barry Wood, Cllr Ian Corkin, Cllr Patrick Clerk

No	Item	Note	Outcome	Action By
1	To receive apologies for absence	Cllr Richard Johnson apologies received		
2	Requests for Dispensations, Declarations of Interest, Gifts and Hospitality	Cllr Bowden as a riparian owner and a neighbour of the Trigger Pond and Stan's land. Cllr Hedges as a riparian owner and owner of Playing Field land and Trustee of Playing Field and Village Hall charities Cllr Alcock as tenant of the old Playing Field land Cllr Wells as Treasurer of the Playing Field Association		
3	Co-option of Councillors	Two Councillor vacancies are available to be filled by co-option.	Councillors asked to consider potential candidates for co-option. Some possibilities were identified.	AB and DH
		Emma has expressed an interest in being co-opted to the Council	To be formalised at next meeting	
4	Previous Meeting Minutes	Minutes from the meeting dated 17 October 2022 were confirmed as an accurate record of that meeting.	RESOLVED to accept the minutes. Signed and approved by CW	
5	Report from District and County Councillors	DF advised of the variety of potential planning applications that may be on their way. Notably A2Dominion's prospective application for ca. 1000 houses on Howes Lane and application to rebuild the Thames Valley Police facility on Howes Lane	RESOLVED to note Council's comments to the A2Dominion plans and to OBJECT to the Thames Valley Police plans	AB
6	Clerk Position	Vacancy continues to be available.	Search continues, DH may have some potential candidates to approach	DH

No	Item	Note	Outcome	Action By																																																																																																																	
7	Finance	<p>Invoices and payments approved for payment as presented in agenda and detailed below</p> <p style="text-align: center;"><u>Payment Schedule</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Meeting Approval Date</th> <th style="text-align: center;">No.</th> <th style="text-align: center;">Date</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Detail</th> <th style="text-align: center;">Debit</th> <th style="text-align: center;">Year End</th> <th style="text-align: center;">Cheque No or BACS</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">14-Nov-22</td> <td style="text-align: center;">1</td> <td style="text-align: center;">18-Oct-22</td> <td>Internet Connection</td> <td>Village Hall</td> <td style="text-align: center;">Debit</td> <td style="text-align: center;">Mar-23</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">82</td> </tr> </tbody> </table> <p>Bank Accounts:</p> <p>As of 14 November 2022, the bank balances were as follows:</p> <p>Community Account :: £4,526.97 Savings Account :: £18,334.87</p> <p>Transactions since last meeting are as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Date</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Detail</th> <th style="text-align: center;">C/D</th> <th style="text-align: center;">Year End</th> <th style="text-align: center;">Cheque</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">04-Apr-22</td> <td>Dog Bin Emptying</td> <td>Winter 21/22</td> <td style="text-align: center;">Debit</td> <td style="text-align: center;">Mar-23</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">-60.06</td> </tr> <tr> <td style="text-align: center;">03-Oct-22</td> <td>Dog Bin Emptying</td> <td>Summer 22</td> <td style="text-align: center;">Debit</td> <td style="text-align: center;">Mar-23</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">-126.98</td> </tr> <tr> <td style="text-align: center;">17-Oct-22</td> <td>Grant</td> <td>Burial Ground</td> <td style="text-align: center;">Debit</td> <td style="text-align: center;">Mar-23</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">-600</td> </tr> <tr> <td style="text-align: center;">17-Oct-22</td> <td>Grant</td> <td>Play Area</td> <td style="text-align: center;">Debit</td> <td style="text-align: center;">Mar-23</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">-600</td> </tr> <tr> <td style="text-align: center;">18-Oct-22</td> <td>Current</td> <td>to Savings</td> <td style="text-align: center;">Balance</td> <td style="text-align: center;">31-Mar-23</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">-17000</td> </tr> <tr> <td style="text-align: center;">18-Oct-22</td> <td>Savings</td> <td>from Current</td> <td style="text-align: center;">Balance</td> <td style="text-align: center;">31-Mar-23</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">17000</td> </tr> <tr> <td style="text-align: center;">14-Nov-22</td> <td>Broadband</td> <td></td> <td style="text-align: center;">Debit</td> <td style="text-align: center;">31-Mar-23</td> <td style="text-align: center;">BSCA</td> <td style="text-align: center;">-82</td> </tr> </tbody> </table> <p>An initial end of year estimate of expenditure was presented to council together with a updated version of the 2023-2024 Precept.</p> <p>Funds in the savings account have been reviewed and have been allocated to potential liabilities that the Council may face in the future:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;">Savings Account - Fund Allocations</th> </tr> </thead> <tbody> <tr> <td style="width: 60%;"><b>Balance</b></td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: right;"><b>18334</b></td> </tr> <tr> <td>Potential election</td> <td style="text-align: right;">5000</td> <td></td> </tr> <tr> <td>Computer</td> <td style="text-align: right;">1000</td> <td></td> </tr> <tr> <td>Arnold Baker books</td> <td style="text-align: right;">200</td> <td></td> </tr> <tr> <td>Queen's Jubilee, remaining funds</td> <td style="text-align: right;">500</td> <td></td> </tr> <tr> <td>Traffic calming</td> <td style="text-align: right;">5000</td> <td></td> </tr> <tr> <td>Training</td> <td style="text-align: right;">2000</td> <td></td> </tr> <tr> <td>Asset Register - repairs</td> <td style="text-align: right;">2000</td> <td></td> </tr> <tr> <td>if non-quorate, cost from CDC to supply councillor</td> <td style="text-align: right;">2000</td> <td></td> </tr> <tr> <td>Sundry</td> <td style="text-align: right;">600</td> <td></td> </tr> <tr> <td><b>Potential costs</b></td> <td style="text-align: right;"><b>18300</b></td> <td></td> </tr> <tr> <td><b>Excess</b></td> <td></td> <td style="text-align: right;"><b>34</b></td> </tr> </tbody> </table>	Meeting Approval Date	No.	Date	Description	Detail	Debit	Year End	Cheque No or BACS	Amount	14-Nov-22	1	18-Oct-22	Internet Connection	Village Hall	Debit	Mar-23	BACS	82	Date	Description	Detail	C/D	Year End	Cheque	Amount	04-Apr-22	Dog Bin Emptying	Winter 21/22	Debit	Mar-23	BACS	-60.06	03-Oct-22	Dog Bin Emptying	Summer 22	Debit	Mar-23	BACS	-126.98	17-Oct-22	Grant	Burial Ground	Debit	Mar-23	BACS	-600	17-Oct-22	Grant	Play Area	Debit	Mar-23	BACS	-600	18-Oct-22	Current	to Savings	Balance	31-Mar-23	BACS	-17000	18-Oct-22	Savings	from Current	Balance	31-Mar-23	BACS	17000	14-Nov-22	Broadband		Debit	31-Mar-23	BSCA	-82	Savings Account - Fund Allocations			<b>Balance</b>		<b>18334</b>	Potential election	5000		Computer	1000		Arnold Baker books	200		Queen's Jubilee, remaining funds	500		Traffic calming	5000		Training	2000		Asset Register - repairs	2000		if non-quorate, cost from CDC to supply councillor	2000		Sundry	600		<b>Potential costs</b>	<b>18300</b>		<b>Excess</b>		<b>34</b>	<p>RESOLVED to pay invoices and payments</p> <p>Precept calculations were agreed by all. Final review in January. Whilst the % increase is high at 11%, it represents a £600 increase.</p>	<p>CW</p>
Meeting Approval Date	No.	Date	Description	Detail	Debit	Year End	Cheque No or BACS	Amount																																																																																																													
14-Nov-22	1	18-Oct-22	Internet Connection	Village Hall	Debit	Mar-23	BACS	82																																																																																																													
Date	Description	Detail	C/D	Year End	Cheque	Amount																																																																																																															
04-Apr-22	Dog Bin Emptying	Winter 21/22	Debit	Mar-23	BACS	-60.06																																																																																																															
03-Oct-22	Dog Bin Emptying	Summer 22	Debit	Mar-23	BACS	-126.98																																																																																																															
17-Oct-22	Grant	Burial Ground	Debit	Mar-23	BACS	-600																																																																																																															
17-Oct-22	Grant	Play Area	Debit	Mar-23	BACS	-600																																																																																																															
18-Oct-22	Current	to Savings	Balance	31-Mar-23	BACS	-17000																																																																																																															
18-Oct-22	Savings	from Current	Balance	31-Mar-23	BACS	17000																																																																																																															
14-Nov-22	Broadband		Debit	31-Mar-23	BSCA	-82																																																																																																															
Savings Account - Fund Allocations																																																																																																																					
<b>Balance</b>		<b>18334</b>																																																																																																																			
Potential election	5000																																																																																																																				
Computer	1000																																																																																																																				
Arnold Baker books	200																																																																																																																				
Queen's Jubilee, remaining funds	500																																																																																																																				
Traffic calming	5000																																																																																																																				
Training	2000																																																																																																																				
Asset Register - repairs	2000																																																																																																																				
if non-quorate, cost from CDC to supply councillor	2000																																																																																																																				
Sundry	600																																																																																																																				
<b>Potential costs</b>	<b>18300</b>																																																																																																																				
<b>Excess</b>		<b>34</b>																																																																																																																			
8	External Auditor	Jane Olds has been engaged as the External Auditor for the current FY																																																																																																																			

No	Item	Note	Outcome	Action By
9	Village Matters			
	a. Thames Water		Request for storm water drainage route map to be made again by DF.  If required information is not forthcoming, then a decision for a formal FOI request to OCC will be made at next meeting  Investigate options for Paul Mann (OCC) to present at next meeting.	DF
	b. Ardley Incinerator	Invitation for tours of the facility in the morning and afternoon of 2 December	Alternative date being requested for January (most councillors not able to make the proposed date)	
	c. Valencia			
	d. Traffic Calming	Draft text circulated to share with the village for potential traffic calming measures that are under consideration.  20mph speed limit implementation likely to be implemented in February (staff shortages)	To be widely circulated around the village. Survey Monkey to be set up to get feedback prior to the next meeting	CW
	e. Trigger Pond parking and associated issues	As above		
	f. Hawkwell Village	Now that the new planning committee has been defined, communicate with them and invite to attend the site.  Planning committee now not expected before the autumn.	RESOLVED to write to the committee  Alert of meeting date as soon as known  Convene the working group (Adrian Langdale, John Kightley, Chris Wells) prior to next meeting to agree next steps and communication plan	AB  DF  CW
	g. Operation Menai Bridge		RESOLVED to work with the Church to ensure a coordinated plan is in place as and when needed	AB
	h. Dog Waste Bin	Replacement dog waste bin to be located in the same area as the previous bin agreed	RESOLVED to purchase bin and arrange for installation  Advise of supplier used by BTC	CW  DF
10	S106 funds ex Ardley Rights of Way	Funding is available for Rights of Way improvements	RESOLVED to request Weight Limit restrictions across the village, except for access.	CW

No	Item	Note	Outcome	Action By
11	Communication Received	email received from Mrs Wallington regarding numerous points.  (Dog Waste Bin update, Remembrance soldier silhouettes, Fencing, Traffic Calming, Audience participation)	Response to be provided to Mrs Wallington.  Fencing and Traffic Calming were fully covered elsewhere in the meeting and are minuted above.  Dog Poo Bin - ongoing  Remembrance Soldier Silhouettes are being investigated, being mindful of prior decisions made by council following Mrs Wallington's similar request in previous years.  Audience participation has never been prevented. A specific item will be added to future agendas. As always, the request for agenda items for the next meeting is publicly made with a deadline (see penultimate minute point below)	AB
12	Old Playing Field License	Renewal of Old Playing Field License is under review.	Seek legal advice	AB
13	Code of Conduct	New Councillor Code of Conduct circulated	RESOLVED to implement the Code of Conduct. Motion PROPOSED by AB and SECONDED by JA Documents posted on village website and in the Council's TEAMS account	
14	Planning	Other than those points raised in DF's report, no other applications received		
15	Items for next meeting	To be submitted to clerk email address no later than 24 December 2022		
16	Next meeting	Monday 9 January - 7:30pm - Bucknell Village Hall		

Signed	Date
_____	_____