

Bucknell Parish Council Meeting

10th January 2022 at 7.30pm in the village Hall

Parish Clerk

Kate Lanham

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at Bucknell Village hall on Monday 10th January 2022 at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

All Attendees: To protect everyone as much as possible, there will be special arrangements for everyone attending:

- all attendees to take a lateral flow test prior to the meeting if at all possible;
- all attendees to enter through the main doors and use the hand sanitiser;
- windows and doors to be kept open;
- the tables for Councillors will be well spaced;
- the public chairs will be spaced out nearest the main door;
- all attendees are requested to wear masks into the building and only take them off once seated or speaking.

AGENDA

1. **To receive apologies for absence**
2. **Requests for Dispensations, Declarations of Interest, Gifts and Hospitality** - To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
3. To facilitate public participation with regard to items on the agenda
3. **Minutes** – to confirm the Minutes of the meeting held on 2 December, previously circulated
4. **Reports from District and County Councillors**
5. **Village Matters:**
 - a. Thames Water and village flood water
 - b. Ardley Incinerator
 - c. Traffic Calming
 - d. Trigger Pond parking, outdoor hut and associated issues
6. **Training**
 - a. OALC and SLCC – to consider any further training offered by OALC and SLCC
7. **Planning:**
 - a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting.
 - i. **Application Number: 21/02339/REM**
Proposal: Reserved Matters application for 14/02121/OUT, Phase 1 Development of 500 dwellings, landscaping, new vehicular, cycle and pedestrian access routes and other operations.

Location: Proposed Himley Village North West Bicester, Middleton Stoney Road, Bicester.
This is a re-consultation on the above proposal, following the receipt of amendments. If you have any comments to make, please make them by 12 January 2022.

ii. **Application Number:** 21/02337/DISC

Details of amendment: Amended Design Code Rev C submitted for consideration.

Location: Proposed Himley Village North West Bicester, Middleton Stoney Road, Bicester, Oxfordshire.

This is a re-consultation on the above proposal, following the receipt of amendments. If you have any comments to make, please make them by 12 January 2022.

iii. **Application Number:** 21/04109/F

Proposal: Single storey outbuilding ancillary to dwelling

Location: The Barn, Ardley Road, Bucknell, OX27 7HW

This is a consultation on the above proposal. If you have any comments to make, please make them by 10 January 2022.

iv. **Application Number:** 21/03977/F

Proposal: Erection of a new single garage

Location: 1 School Paddock, Bucknell, OX27 7LR

This is a consultation on the above proposal. If you have any comments to make, please make them by 27 December 2021.

v. **Application Number:** 21/01630/OUT

Proposal: Outline planning application for residential development (within Use Class C3)

Details of Amendment: Amended/ additional information submitted as summarised within Applicant's letter dated 23 November 2021 including an Addendum to the EIA.

Location: Land at North West Bicester, Home Farm, Lower Farm and SGR2, Caversfield

This is a re-consultation on the above proposal, following the receipt of amendments. If you have any comments to make, please make them by 24 December 2021.

vi. **Application Number:** 21/03177/F

Proposal: Full planning application for employment development (Use Classes E(g)(iii), B2 and/or B8) and associated parking and servicing, landscaping and associated works

Location: Axis J9 Phase 3, Howes Lane, Bicester

This is a consultation on the above proposal. If you have any comments to make, please make them by 10 November 2021.

8. **Parish Council Laptop** – To consider purchasing a laptop and associated computer packages for use by the Clerk
9. **Arnold Baker 12th Edition book** – To consider purchasing a copy of the Arnold Baker 12th Edition book for use by the Clerk
10. **Parish Council Social Media Page** – to consider a social media page for the parish council for informing the parish of updates and information
11. **Bank Account** – To consider changing bank accounts to Unity Bank.
12. **To Agree the dates of the meetings for the next year**
13. **Finance**
 - a. Draft Budget – to consider the draft budget for 2022 / 23 as previously circulated
 - b. Precept – to consider and agree the setting of the Precept level for 2022 / 23
 - c. Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

i. Cheques for signing:

Cherwell District Council	Dog Bin Emptying	£120.29
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Kate Lanham	28 Weeks Clerk Salary	£1161.44
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14. Governance

- a. **Meeting Dates** – to consider and agree the meeting dates for the forthcoming year.
- b. **Parish council administrative Health Check** – to consider the estimate received for completion of an administrative health check by an external clerk.
- c. **Policy Review**
 - i. Marking the Death of a Senior National Figure – to consider the revised policy following updated advice from OCC

15. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

16. Reports

- a. a. Chairman’s Report
- b. b. Clerk’s Report

17. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Friday 4th March.

18. Date of next meeting – Monday 14th March at 7.30pm, in Bucknell Village Hall

Kate Lanham

Notes on declarations of interest Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012